

REUTERS/Jose Gomez

## WOK管理员申请流程&用量报告统计方法

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THOMSON REUTERS

# 用量报告系统

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- 注册和申请WOS平台账号
- 登录
- 用量统计方法



欢迎使用全新的 Web of Science! 查看快速入门教程。

## 基本检索

示例: oil spill\* mediterranean

主题

检索

单击此处获取有关改善检索的建议。

+ 添加另一字段 | 清除所有字段

## 时间跨度

所有年份

从 1864 至 2014

Web of Science™ InCites™ Journal Citation Reports® Essential Science Indicators™ EndNote® 登录 帮助 简体中文

# WEB OF SCIENCE™

检索 所有数据库

基本检索

示例: oil spill\* mediterranean

时间跨度

所有年份

### 登录

电子邮件地址:

密码:

|

请先登录或注册以使用 *Web of Science* 的各种个性化功能。

注册用户可以:

- 通过首选项将会话设置为在特定的数据库或产品中开始
- 将检索保存到 *Web of Science* 中
- 将参考文献添加到 *EndNote* 图书馆
- 每次访问 *Web of Science* 时自动登录。

登录 注册 注销

标记结果列表

的 *Web of Science*! 查看快速入门教程。

单击此处获取有关改善检索的建议。

- ❖ 建议：使用所在工作单位的邮箱，最多可申请两个管理员账号；
- ❖ 申请流程：在WOS平台注册成功后，将您以下信息发送到汤森路透技术支持邮箱: [ts.support.china@thomsonreuters.com](mailto:ts.support.china@thomsonreuters.com)
  - 注册所使用的工作邮箱；
  - 您的姓名；
  - 您所在的工作单位；

# 用量报告系统

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- 登录
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# 管理员界面简介

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- 用户报告您可以通过两个URL获取:
  - <http://admin.webofknowledge.com/>
  - 或<http://webofknowledge.com>.
- 如果您使用后一个URL，您还需要在开始页面上点击上方的“我的工具”标签并选择“管理工具”链接。
- 如果您还未在新的Web of Science平台注册，您需要立即注册，否则您无法登录用量报告系统。
- 您可以通过本幻灯片了解用户报告系统的使用步骤:

# WEB OF SCIENCE™

注册成功后，  
点击此处登陆

THOMSON REUTERS™

检索 所有数据库

结果列表

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## 基本检索

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- / - / - - - - - + / - - - - -

检索 所有数据库

我的工具 检索历史 标记结果列表

## 基本检索

示例: oil spill\* mediterranean

主题

检索

+ 添加另一字段 | 清除所有字段

- 我的工具
- 保存的检索式和跟踪
- EndNote®
- ResearcherID
- 管理工具

Science! 查看快速入门教程。

单击此处获取有关改善检索的建议。

## 时间跨度

所有年份

从 1864 至 2014



## Account Search

Find an account:

Go

## Web of Science

- 00100 Universidade dos Acores
- 00200 Universidade do Algarve
- 00300 Universidade de Aveiro
- 00400 Universidade da Beira Interior
- 00500 Universidade de Coimbra
- 00600 Universidade de Évora
- 00700 Universidade de Lisboa

This page lists out all of the accounts that you have permission to review.

**To find a specific account:**

Enter part of the Account Name in the Find an Account box and then click Go.

Click Go when the box is empty to return to the original list of accounts.

# 用量报告系统

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- 注册和申请WOS平台账号
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## Account Search

XXX univ

Find an account:

Go

## Web of Science

00100 Universidade dos Acores  
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# WEB OF SCIENCE™

USAGE REPORTING SYSTEM

Account Search

Find an account:

Go

Web of Science

XXX

University



This page lists out all of the accounts that you have permission to review.

To find a specific account:

Enter part of the Account Name in the Find an Account box and then click Go.

Click Go when the box is empty to return to the original list of accounts.

Account Search

Report Selection

Account Name: **XXX** University (last updated 03 Nov 2014)

COUNTER Reports

ALL PRODUCTS Summary (Total Searches, Results Clicks and Record Views by Month and Database) : Database Report 1

Web of Science portal (Access Denied by Month, Database and Category) : Database Report 2

Multi-Product Reports

Create a Multi-Product Report

Web of Science Single Product Reports

Web of Science Core Collection

All Databases

BIOSIS Citation Index

BIOSIS Previews

Chinese Science Citation Database

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Essential Science Indicators

Inspec

Journal Citation Reports

KCI-Korean Journal Database

MEDLINE

- New Users
- Sample Usage Reports
- Usage Report Definitions
- Updates & Data Information



To generate COUNTER compliant reports, look for the COUNTER icon or see help for more information.

举例：SCI统计方法



Account Name

XXX

University (last updated 03 Nov 2014)

### Web of Science Core Collection Usage Report Settings

Select one:  Summary Report For the month:

Include User Credentials

Include Web Services Subsessions and Queries

Create a Custom Summary Report From:  To:

Subsessions

Queries

Citation Events

Result Clicks

Record Views

Records Exported

Records Exported

❖ SCI用量=单库+跨库+WS

❖ 注意：勾选时间范围

Records Printed

Records Emailed

Records Ordered

TOCs Viewed

Total Items Requested

Include Web Services Subsessions and Queries

Include Web Services Subsessions and Queries

Include User Credentials

单库

Records Saved

Subsessions and Queries From:  To:

Include User Credentials

Total Product Usage From:  To:

跨库+WS

Submit



Account Name

XXX

University (last updated 03 Nov 2014)

### Web of Science Core Collection Usage Report Settings

Select one:  Summary Report For the month:

Include User Credentials

Include Web Services Subsessions and Queries

Create a Custom Summary Report From:  To:

Subsessions

Queries

Citation Events

Result Clicks

Record Views

Records Exported

Records Exported

❖ SCI用量=单库+跨库+WS

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Records Printed

Records Emailed

Records Ordered

TOCs Viewed

Total Items Requested

Include Web Services Subsessions and Queries

Include Web Services Subsessions and Queries

Include User Credentials

单库

Records Saved

Subsessions and Queries From:  To:

Include User Credentials

Total Product Usage From:  To:

Submit

Date	CPCI-S		CPCI-SSH		IC		SCI			SSCI	
	Queries	Subsessions	Queries	Subsessions	Queries	Subsessions	Queries	Subsessions	Queries	Subsessions	Queries
Nov 2013	46509	11082	43492	10835	41873	11435	46305	12133	51105	10921	42710
Dec 2013	126339	10615	121139	10328	120124	10955	126329	11772	132104	10424	120979
Jan 2014	43268	7598	43046	7446	42306	7537	43268	8431	49579	7556	42967
Feb 2014	22405	5022	23121	4929	22656	4880	22424	5472	31831	4972	23989
Mar 2014	35505	8762	37266	8588	36015	8530	35457	9459	48619	8694	37247
Apr 2014	68540	132071	195607	131996	195035	56922	68578	132535	200905	132072	195411



Account Name

XXX

University (last updated 03 Nov 2014)

### Web of Science Core Collection Usage Report Settings

Select one:  Summary Report For the month:

Include User Credentials

Include Web Services Subsessions and Queries

Create a Custom Summary Report From:  To:

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Queries

Citation Events

Result Clicks

Record Views

Records Exported

Records Exported

Records Saved

❖ SCI用量=单库+跨库+WS

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Records Printed

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TOCs Viewed

Total Items Requested

Include Web Services Subsessions and Queries

Include Web Services Subsessions and Queries

Include User Credentials

Subsessions and Queries From:  To:

Include User Credentials

Total Product Usage From:  To:

跨库+WS

Submit

Platform	User Activity	Total	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	Jul 2014
All Databases Web of Science Core Collection	Subsessions	227049	20968	21016	16815	12815	23913	19902	17820	20796	
All Databases Web of Science Core Collection	Queries	837186	64997	66975	52025	46828	83566	71571	64073	84999	
All Databases Web of Science Core Collection Web Services	Subsessions	1188	87	99	45	67	139	130	110	127	
All Databases Web of Science Core Collection Web Services	Queries	8425	609	643	215	465	1099	944	708	878	
Web of Science Core Collection	Subsessions	319672	16425	15589	11637	7409	13584	136057	69670	10585	
Web of Science Core Collection	Queries	1077933	54435	137583	52728	33447	52540	278229	107501	50673	
Web of Science Core Collection Web Services	Subsessions	132968	6792	9152	5277	4843	7517	15775	17112	16385	
Web of Science Core Collection Web Services	Queries	134636	6928	9404	5384	4885	7797	16332	17164	16424	

Account Search

Report Selection

Account Name:

XXX

(last updated 03 Nov 2014)

COUNTER Reports

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举例：JCR统计方法



## Journal Citation Reports Usage Report Settings

Select one:  Summary Report For the month:

Include User Credentials

Create a Custom Summary Report From:  To:

Subsessions

Queries

Record Views

Include User Credentials

Subsessions and Queries From:  To:

Include User Credentials

Total Product Usage From:  To:

## Journal Citation Reports Subsessions and Queries Usage Report for Nov 2013-Oct 2014

Download data as: [XLS](#) [CSV](#) [PDF](#)

Note: All counts include roaming usage. To see a further breakdown of roaming usage only, please run a Roaming Usage Report (under "Supplemental Reports").

[View data as a graph](#)

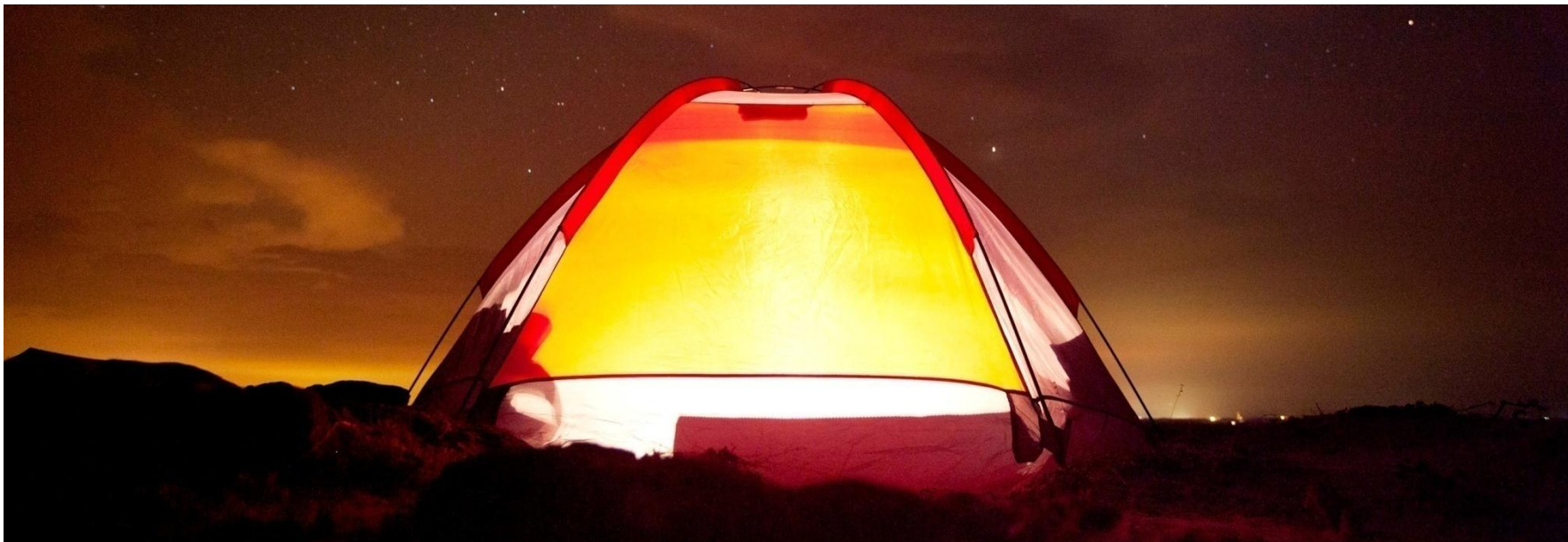
Date	Science Edition		Social Science Edition	
	Subsessions	Queries	Subsessions	Queries
Nov 2013	1635	3451	130	244
Dec 2013	1489	2831	127	228



# WOS各数据库用量统计方法\_China Office

数据库	手工计算指标	手工统计时具体操作
SCI	web of science核心合集(SCI)+ web of science核心合集(WOS WS)+web of science核心合集(ALL database)	①web of science核心合集(SCI):选择web of science核心合集-->选择“Subsessions and Queries From”; ②web of science核心合集(WOS WS)+web of science核心合集(ALL database): 选择web of science核心合集-->选择“View Total Product Usage From”
SSCI	web of science核心合集(SSCI单库)	web of science核心合集(SSCI):选择web of science核心合集-->选择“Subsessions and Queries From”
AHCI	web of science核心合集(AHCI单库)	web of science核心合集(AHCI):选择web of science核心合集-->选择“Subsessions and Queries From”
CPCI-S \CPCI-SSH	web of science核心合集(CPCI-S\CPCI-SSH单库)	web of science核心合集(CPCI):选择web of science核心合集-->选择“Subsessions and Queries From”
BP	BP (单库+WS) + BP All-DB	BP-->选择“View Total Product Usage From”,注意设定好时间
DII	DII(单库+WS) +DII All-DB	方法同BP
INSPEC	INSPEC(单库+WS) +INSPEC ALL-DB	方法同BP
BCI	BCI(单库+WS) +BCI ALL-DB	方法同BP
CSCD	CSCD(单库+WS) +CSCD ALL-DB	方法同BP
JCR	JCR-S; JCR-SS; JCR总	JCR-->选择“Subsessions and Queries From”
ESI	单库ESI Queries; ESI Sessions	ESI-->选择“View Total Product Usage From”,注意设定好时间
ZR	ZR(单库+WS) +ZR ALL-DB	





REUTERS/Jose Gomez

## 联系我们!

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